

SCHOOL EMERGENCY DRILLS

2023-2024 Documentation Form

Type of Drill

- _____ **Fire Drill** (*5 Required* – 3 must be held by December 1)
- _____ **Tornado Drill** (*2 Required* – 1 must be held in March)
- X** **Lock Down/Shelter in Place Drill** (*3 Required* – 1 must be held by December 1st & at least one after January 1st)

Time of Drill

- X** Standard Schedule
- _____ Class Change
- _____ Recess
- _____ Lunch
- _____ Other _____

Name of Reporting School: Michigan Center Jr. Sr. High School

Date of Drill: 12/14/2023

Time Drill was Held: 9:41a.m.

Exact Time Required to Evacuate/Shelter/Secure: 5 minutes and 49 seconds

Total Participants: 558

Remarks: _____

To date the following drills have been conducted for 2023-2024:

- Fire Drill **3** out of 5
- Tornado Drill out of 2
- Lock Down Drill **2** out of 3

Name of Person Conducting Drill: Troy Allen

Title of Person Conducting Drill: JH Principal

Signature of Building Principal: 